



Purpose

As Deputy to support the President as necessary, contribute to strategy development and to make plans for the following year that provide continuity for the Senate in Europe.

As a member of the board to contribute to the ASE's development of objectives & effective management and in particular to co-ordinate and lead all aspects of the ASE's Corporate Image so that the ASE's purposes are achieved.

Summary of Role

To support the President to develop a team that has the appropriate mix of experience, personal attributes and communication skills to effectively communicate about the ASE and further the ASE's purpose and objectives throughout Europe while fostering the exchange of ideas between Senators and Senate organisations throughout Europe

- Support the President in managing the board meetings and the ASE programme
- Deputise for the President when necessary
- Develop strategy, plans and a programme for the following year that will deliver continuity of added value and support to the members
- Make sure that there are sufficient suitable candidates to fill all the elected board positions
- Support the President, Secretary and GLC in planning the AGM and handover Lunch.

Duties & Responsibilities

- Support President with Joint Senate Boards activities and relationships with "sister" Senate Associations
- Support the President and appropriate Ambassadors with building an effective and productive relationship with JCI
- Monitor and co-ordinate activities to ensure there is a unified Corporate Image that portrays the ASE in the desired manner to all of its target audience
- Co-ordinate and lead specific initiatives agreed with the President
- Support individual Board members as appropriate when they need or request support
- Attend and contribute to ASE Board meetings
- Produce reports for ASE Board meetings
- Act as Ambassador to several countries
- As a Member of the Board
 - Foster a welcoming and inclusive culture within the Senate in Europe
 - Attend a variety of Senate events & functions within Europe
 - Contribute to social media activities and the European Senate magazine (ESM)
 - Encourage the national Senate leaders and prospects to attend the Presidents' Forums
 - Identify Best Practice that could be shared with other countries and share it with countries that could benefit from it
 - Make sure Senators are aware of the ESM and how to subscribe
 - Identify Senators interested in Europe and encourage them to get involved in the ASE's work.

ASE Purpose:-

- To promote friendship amongst JCI Senators
- To maintain and encourage the formation of contacts among them
- To help create national groups of JCI Senators
- Whenever possible to assist organisers of multinational JCI conferences in arranging special programmes for JCI Senators
- To provide support to LOM and NOM members of JCI whenever it is sought
- To encourage greater participation of members in the activities of the Association